

# ST JOSEPH'S SCHOOL (PUKEKOHE)

Annual Report - For the year ended 31 December 2020

## Index

<b>Page</b>	<b>Statement</b>
	<b>Financial Statements</b>
1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 20	Notes to the Financial Statements
	<b>Other Information</b>
	Analysis of Variance
	Kiwisport

# ST JOSEPH'S SCHOOL (PUKEKOHE)

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

<b>Ministry Number:</b>	1497
<b>Principal:</b>	Ursula Hall
<b>School Address:</b>	94 Seddon Street
<b>School Postal Address:</b>	P O Box 1292, Pukekohe, 2340
<b>School Phone:</b>	09 238 7745
<b>School Email:</b>	stjoesoffice@stjosephs.co.nz

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires/ Expired</b>
Aaron de Farias	Chairperson	Elected	Dec 2020
Ursula Hall	Principal	ex Officio	
Nichola Tarapa	Parent Rep	Elected	Jun 2022
Elvira Barrington	Parent Rep	Elected	Jun 2022
Simon Dykes	Parent Rep	Appointed	Jun 2022
Michelle Hall	Parent Rep	Appointed	Jun 2022
Michael Noble	Parent Rep	Appointed	Jun 2022
Lori Mravicich	Staff Rep	Elected	Jun 2022
Sandra Hawke	Proprietors Rep	Appointed	
Father Robert Steele	Proprietors Rep	Appointed	
Losa Helu	Proprietors Rep	Appointed	
Antony Thorpe	Proprietors Rep	Appointed	Dec 2020

**Accountant / Service Provider:** Education Services Ltd

# St Joseph's School (Pukekohe)

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Simon Ross Taylor  
Full Name of Board Chairperson

  
Signature of Board Chairperson

31/5/21  
Date:

Ursula Mary Hall  
Full Name of Principal

Ursula Hall  
Signature of Principal

31/5/21  
Date:

**St Joseph's School (Pukekohe)**  
**Statement of Comprehensive Revenue and Expense**  
For the year ended 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	2,190,375	2,146,142	2,178,760
Locally Raised Funds	3	59,939	44,700	108,558
Use of Land and Buildings Integrated		545,913	-	545,913
Interest income		12,464	11,000	17,146
International Students	4	-	-	1,522
		<u>2,808,691</u>	<u>2,201,842</u>	<u>2,851,899</u>
<b>Expenses</b>				
Locally Raised Funds	3	20,673	-	15,802
International Students	4	-	-	1,072
Learning Resources	5	1,820,039	1,792,294	1,880,001
Administration	6	161,866	174,300	159,530
Finance		1,151	-	1,318
Property	7	723,514	181,100	719,456
Depreciation	8	74,237	57,000	79,567
Loss on Disposal of Property, Plant and Equipment		81	-	429
Amortisation of Equitable Lease		4,494	4,491	4,491
		<u>2,806,055</u>	<u>2,209,185</u>	<u>2,861,666</u>
<b>Net Surplus / (Deficit) for the year</b>		<b>2,636</b>	<b>(7,343)</b>	<b>(9,767)</b>
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u><b>2,636</b></u>	<u><b>(7,343)</b></u>	<u><b>(9,767)</b></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**St Joseph's School (Pukekohe)**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		<u>866,801</u>	<u>866,801</u>	<u>864,662</u>
Total comprehensive revenue and expense for the year		2,636	(7,343)	(9,767)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		28,525	-	11,906
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
<b>Equity at 31 December</b>	24	<u>897,962</u>	<u>859,458</u>	<u>866,801</u>
Retained Earnings		897,962	859,458	866,801
<b>Equity at 31 December</b>		<u>897,962</u>	<u>859,458</u>	<u>866,801</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

**St Joseph's School (Pukekohe)**  
**Statement of Financial Position**

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	9	93,796	148,458	110,480
Accounts Receivable	10	128,904	127,060	127,060
GST Receivable		14,675	12,059	12,059
Prepayments		10,567	10,061	10,061
Inventories	11	-	83	83
Investments	12	598,359	452,113	452,113
		<u>846,301</u>	<u>749,834</u>	<u>711,856</u>
<b>Current Liabilities</b>				
Accounts Payable	15	172,550	162,759	162,759
Revenue Received in Advance	16	16,398	3,499	3,499
Provision for Cyclical Maintenance	17	77,391	53,673	53,673
Finance Lease Liability - Current Portion	18	7,107	6,564	6,564
		<u>273,446</u>	<u>226,495</u>	<u>226,495</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>572,855</b>	<b>523,339</b>	<b>485,361</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	13	333,742	365,181	387,297
Equitable Leasehold Interest	14	58,383	58,386	62,877
		<u>392,125</u>	<u>423,567</u>	<u>450,174</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	17	63,928	80,135	61,421
Finance Lease Liability	18	3,090	7,313	7,313
		<u>67,018</u>	<u>87,448</u>	<u>68,734</u>
<b>Net Assets</b>		<u><b>897,962</b></u>	<u><b>859,458</b></u>	<u><b>866,801</b></u>
<b>Equity</b>		<u><b>897,962</b></u>	<u><b>859,458</b></u>	<u><b>866,801</b></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

**St Joseph's School (Pukekohe)**  
**Statement of Cash Flows**  
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		695,769	637,242	580,421
Locally Raised Funds		69,446	50,750	98,606
International Students		-	-	1,522
Goods and Services Tax (net)		(2,616)	-	(4,528)
Payments to Employees		(362,537)	(279,575)	(321,005)
Payments to Suppliers		(302,500)	(333,278)	(310,583)
Cyclical Maintenance Payments in the year		-	(8,786)	(22,519)
Interest Paid		(1,151)	-	(1,318)
Interest Received		13,449	11,000	17,399
<b>Net cash from/(to) Operating Activities</b>		<b>109,860</b>	<b>77,353</b>	<b>37,995</b>
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(6,096)	(39,375)	(35,647)
Purchase of Investments		(319,408)	-	(452,113)
Proceeds from Sale of Investments		173,162	-	-
<b>Net cash from/(to) Investing Activities</b>		<b>(152,342)</b>	<b>(39,375)</b>	<b>(487,760)</b>
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		28,525	-	11,906
Finance Lease Payments		(2,727)	-	(2,936)
<b>Net cash from/(to) Financing Activities</b>		<b>25,798</b>	<b>-</b>	<b>8,970</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(16,684)</b>	<b>37,978</b>	<b>(440,795)</b>
Cash and cash equivalents at the beginning of the year	9	110,480	110,480	551,275
<b>Cash and cash equivalents at the end of the year</b>	<b>9</b>	<b>93,796</b>	<b>148,458</b>	<b>110,480</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

# **St Joseph's School (Pukekohe)**

## **Notes to the Financial Statements**

### **For the year ended 31 December 2020**

#### **1. Statement of Accounting Policies**

##### **a) Reporting Entity**

St Joseph's School (Pukekohe) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### **b) Basis of Preparation**

###### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### ***Financial Reporting Standards Applied***

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### ***Measurement Base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### ***Presentation Currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### ***Specific Accounting Policies***

The accounting policies used in the preparation of these financial statements are set out below.



### ***Critical Accounting Estimates And Assumptions***

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

#### ***Cyclical maintenance***

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 17.

#### ***Useful lives of property, plant and equipment***

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 13.

### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

## **c) Revenue Recognition**

### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

**Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

**Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

**Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

**i) Inventories**

Inventories are consumable items held for sale and comprise of stationery. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

## **j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

## **k) Property, Plant and Equipment**

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	40 years
Furniture and Equipment	10-18 years
Information and Communication	4 years
Library Resources	12.5% DV
Leased assets held under a Finance Lease	Term of Lease

## **l) Intangible Assets**

### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

## **m) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

## **n) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **o) Employee Entitlements**

##### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

#### **p) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

#### **q) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **r) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### **s) Provision for Cyclical Maintenance**

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

**t) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

**u) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

**v) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**w) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**x) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operational Grants	628,223	547,253	504,237
Teachers' Salaries Grants	1,503,439	1,508,900	1,583,024
Other MoE Grants	53,800	89,989	90,950
Other Government Grants	4,913	-	549
	<u>2,190,375</u>	<u>2,146,142</u>	<u>2,178,760</u>

The school has opted in to the donations scheme for this year. Total amount received was \$54,150.

Other MoE Grants total includes additional COVID-19 funding totalling \$12,137 for the year ended 31 December 2020.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>			
Donations	8,315	-	18,788
Bequests & Grants	6,000	15,000	14,643
Activities	32,511	29,700	48,341
Trading	255	-	1,741
Fundraising	12,858	-	15,494
Other Revenue	-	-	9,551
	<u>59,939</u>	<u>44,700</u>	<u>108,558</u>
<b>Expenses</b>			
Activities	7,180	-	8,398
Trading	588	-	1,885
Fundraising (Costs of Raising Funds)	12,905	-	5,519
	<u>20,673</u>	<u>-</u>	<u>15,802</u>
<i>Surplus for the year Locally raised funds</i>	<u>39,266</u>	<u>44,700</u>	<u>92,756</u>

## 4. International Student Revenue and Expenses

	2020 Actual Number	2020 Budget (Unaudited) Number	2019 Actual Number
International Student Roll	0	0	1
<b>Revenue</b>			
International Student Fees	-	-	1,522
<b>Expenses</b>			
International student levy	-	-	588
Other Expenses	-	-	484
	<u>-</u>	<u>-</u>	<u>1,072</u>
<i>Surplus for the year International Students'</i>	<u>-</u>	<u>-</u>	<u>450</u>

## 5. Learning Resources

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Curricular	83,889	104,719	109,355
Library Resources	2,712	3,500	1,660
Employee Benefits - Salaries	1,717,632	1,646,975	1,754,022
Staff Development	15,806	37,100	14,964
	<u>1,820,039</u>	<u>1,792,294</u>	<u>1,880,001</u>

## 6. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	6,349	6,400	6,164
Board of Trustees Fees	4,065	7,000	4,938
Board of Trustees Expenses	10,734	14,200	10,216
Communication	4,718	7,300	6,527
Consumables	6,003	10,500	12,620
Operating Lease	242	2,800	472
Other	24,036	27,100	25,953
Employee Benefits - Salaries	92,126	89,000	87,073
Insurance	7,593	7,000	5,567
Service Providers, Contractors and Consultancy	6,000	3,000	-
	<u>161,866</u>	<u>174,300</u>	<u>159,530</u>

## 7. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	49,365	44,100	46,299
Cyclical Maintenance Expense	26,225	27,500	20,216
Grounds	5,488	3,000	2,891
Heat, Light and Water	19,471	27,000	25,230
Rates	-	500	-
Repairs and Maintenance	21,261	22,000	18,728
Use of Land and Buildings	545,913	-	545,913
Security	4,287	4,500	4,378
Employee Benefits - Salaries	51,504	52,500	55,801
	<u>723,514</u>	<u>181,100</u>	<u>719,456</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 8. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Building Improvements	2,665	665	928
Furniture and Equipment	33,733	25,679	35,846
Information and Communication Technology	25,783	21,008	29,326
Leased Assets	7,419	6,058	8,456
Library Resources	4,637	3,590	5,011
	<u>74,237</u>	<u>57,000</u>	<u>79,567</u>



### 9. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash on Hand	50	-	50
Bank Current Account	92,238	147,035	109,007
Bank Call Account	1,508	1,423	1,423
Cash and cash equivalents for Statement of Cash Flows	<u>93,796</u>	<u>148,458</u>	<u>110,480</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

### 10. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	10,707	18,596	5,117
Receivables from the Ministry of Education	-	-	13,479
Interest Receivable	2,250	3,235	3,235
Teacher Salaries Grant Receivable	115,947	105,229	105,229
	<u>128,904</u>	<u>127,060</u>	<u>127,060</u>
Receivables from Exchange Transactions	12,957	8,352	8,352
Receivables from Non-Exchange Transactions	115,947	118,708	118,708
	<u>128,904</u>	<u>127,060</u>	<u>127,060</u>

### 11. Inventories

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Stationery	-	83	83
	<u>-</u>	<u>83</u>	<u>83</u>

### 12. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	598,359	452,113	452,113
Total Investments	<u>598,359</u>	<u>452,113</u>	<u>452,113</u>

### 13. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Building Improvements	24,775	-	-	-	(2,665)	22,110
Furniture and Equipment	256,936	2,000	-	-	(33,733)	225,203
Information and Communication Technology	55,103	15,079	-	-	(25,783)	44,399
Leased Assets	13,327	3,667	-	-	(7,419)	9,575
Library Resources	37,156	17	(81)	-	(4,637)	32,455
<b>Balance at 31 December 2020</b>	<b>387,297</b>	<b>20,763</b>	<b>(81)</b>	<b>-</b>	<b>(74,237)</b>	<b>333,742</b>

The net carrying value of equipment held under a finance lease is \$9,575 (2019: \$13,327)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Building Improvements	33,854	(11,744)	22,110
Furniture and Equipment	733,562	(508,359)	225,203
Information and Communication Technology	223,547	(179,148)	44,399
Leased Assets	21,981	(12,406)	9,575
Library Resources	124,022	(91,567)	32,455
<b>Balance at 31 December 2020</b>	<b>1,136,966</b>	<b>(803,224)</b>	<b>333,742</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Building Improvements	15,313	10,390	-	-	(928)	24,775
Furniture and Equipment	287,865	5,211	(294)	-	(35,846)	256,936
Information and Communication Technology	59,068	25,496	(135)	-	(29,326)	55,103
Leased Assets	6,828	14,955	-	-	(8,456)	13,327
Library Resources	37,309	4,858	-	-	(5,011)	37,156
<b>Balance at 31 December 2019</b>	<b>406,383</b>	<b>60,910</b>	<b>(429)</b>	<b>-</b>	<b>(79,567)</b>	<b>387,297</b>

The net carrying value of equipment held under a finance lease is \$13,327 (2018: \$6,828)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Building Improvements	33,854	(9,079)	24,775
Furniture and Equipment	731,562	(474,626)	256,936
Information and Communication Technology	208,468	(153,365)	55,103
Leased Assets	23,909	(10,582)	13,327
Library Resources	124,276	(87,120)	37,156
<b>Balance at 31 December 2019</b>	<b>1,122,069</b>	<b>(734,772)</b>	<b>387,297</b>

#### 14. Equitable Leasehold Interest

An equitable leasehold interest recognises an interest in an asset without transferring ownership or creating a charge over the asset. This equitable leasehold interest represents the board's interest in capital works assets owned by the proprietor but paid for in whole or in part by the Board of Trustees, either from Government funding or from community raised funds.

A lease between the board and the proprietor records the terms of the equitable leasehold interest and includes a detailed schedule of capital works assets. The equitable leasehold interest is amortised over 10-40 years based on the economic life of the capital works asset(s) involved. The interest may be realised on the sale of the capital works by the proprietor or the closure of the school.

The major capital works assets included in the equitable leasehold interest are:

	2020 Actual	2020 Budget	2019 Actual
	\$	\$	\$
Three classrooms	58,383	58,386	62,877
	<u>58,383</u>	<u>58,386</u>	<u>62,877</u>

#### 15. Accounts Payable

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Operating Creditors	39,079	41,308	41,308
Accruals	7,849	3,664	3,664
Employee Entitlements - Salaries	115,947	105,229	105,229
Employee Entitlements - Leave Accrual	9,675	12,558	12,558
	<u>172,550</u>	<u>162,759</u>	<u>162,759</u>
Payables for Exchange Transactions	172,550	162,759	162,759
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>172,550</u>	<u>162,759</u>	<u>162,759</u>

The carrying value of payables approximates their fair value.

#### 16. Revenue Received in Advance

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Other	16,398	3,499	3,499
	<u>16,398</u>	<u>3,499</u>	<u>3,499</u>

#### 17. Provision for Cyclical Maintenance

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
Provision at the Start of the Year	115,094	106,308	117,397
Increase to the Provision During the Year	21,747	27,500	20,216
Adjustment to the Provision	4,478	-	-
Use of the Provision During the Year	-	-	(22,519)
Provision at the End of the Year	<u>141,319</u>	<u>133,808</u>	<u>115,094</u>
Cyclical Maintenance - Current	77,391	53,673	53,673
Cyclical Maintenance - Term	63,928	80,135	61,421
	<u>141,319</u>	<u>133,808</u>	<u>115,094</u>

## 18. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
No Later than One Year	7,738	6,564	6,564
Later than One Year and no Later than Five Years	3,245	7,313	7,313
	<u>10,983</u>	<u>13,877</u>	<u>13,877</u>

## 19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (The Roman Catholic Bishop of Auckland) is a related party of the Board because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(c). The estimated value of this use during 2020 is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

## 20. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual	2019 Actual
	\$	\$
<i>Board Members</i>		
Remuneration	4,065	4,938
Full-time equivalent members	0.28	0.23
<i>Leadership Team</i>		
Remuneration	263,059	333,481
Full-time equivalent members	2.00	3.00
Total key management personnel remuneration	<u>267,124</u>	<u>338,419</u>
Total full-time equivalent personnel	<u>2.28</u>	<u>3.23</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

#### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	140 - 150	130 - 140
Benefits and Other Emoluments	4 - 5	3 - 4
Termination Benefits	-	-

#### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 110	1.00	1.00
110 - 120	1.00	-
	<u>2.00</u>	<u>1.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

#### 21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	-

#### 22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

#### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

#### 23. Commitments

##### (a) Capital Commitments

There are no capital commitments as at 31 December 2020 (Capital commitments at 31 December 2019: nil).

##### (b) Operating Commitments

There are no operating commitments as at 31 December 2020 (Operating commitments at 31 December 2019: nil).

#### 24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

#### 25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

##### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	93,796	148,458	110,480
Receivables	128,904	127,060	127,060
Investments - Term Deposits	598,359	452,113	452,113
Total Financial assets measured at amortised cost	<u>821,059</u>	<u>727,631</u>	<u>689,653</u>

##### Financial liabilities measured at amortised cost

Payables	172,550	162,759	162,759
Finance Leases	10,197	13,877	13,877
Total Financial Liabilities Measured at Amortised Cost	<u>182,747</u>	<u>176,636</u>	<u>176,636</u>

#### 26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

#### 27. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.